



# ANTIOCH UNIFIED TK/KINDERGARTEN ENROLLMENT FAQ

## What school should my child attend?

You can find out this information by navigating to our district homepage at [antiochschools.net](http://antiochschools.net). Find the School Locator under our Quicklinks.

## How do I enroll my TK/Kinder student?

### OPTION 1: ONLINE ENROLLMENT-EASIEST AND SAFEST!

- Enroll your student(s) through our online enrollment system.
  - o Go [antiochschools.net](http://antiochschools.net)
  - o Select the Parents menu
  - o Select Enrollment
    - You will find the link to our online enrollment system under option one,
- or, go directly to <https://antiochusd.asp.aeries.net/air/Default.aspx>
  - o Call your school office to make an appointment between 8am and 3pm to submit original documents

### OPTION 2: DOWNLOAD AND PRINT AN ENROLLMENT PACKET

- Parents/Guardians can download the enrollment packet from our district website.
  - o Go [antiochschools.net](http://antiochschools.net)
  - o Select the Parents menu
  - o Select Enrollment
    - Scroll to the bottom of the page and you will find links to the enrollment forms
  - o or, go directly to <https://www.antiochschools.net/Page/130>
  - o Call your school office to make an appointment between 8am and 3pm to submit original documents
- Once completed you can return the enrollment packet by to:
  - o your child's school office by making an appointment between 8am-3pm before June 18th
  - o scan the packet and email it to [enrollment@antiochschools.net](mailto:enrollment@antiochschools.net)
  - o physically deliver the packet to the District Office (510 G Street) mail slot near the front door, after June 18th

### OPTION 3: IN PERSON PICK UP (IF YOU DO NOT HAVE ACCESS TO THE INTERNET)

- Parents/Guardians should call their school office for further information about in-person pick up through June 18th. After June 18th contact the district office (925-779-7500).

\*\*\*Please note paper packets may experience delays in enrollment.

## How do I enroll my student in the Spanish/English Dual Immersion Program?

- Complete enrollment online using option 1, 2, or 3. In addition submit the Dual Immersion Request form during enrollment.

## Can I submit documents online?

Yes! Documents should be uploaded through our online enrollment. Original documents are required for proof of age. Call your school office to make an appointment between the hours of 8am and 3 pm to submit original documents.

## What are the requirements for TK enrollment?

Transitional kindergarten is a school grade that serves as a foundational experience by focusing on providing a balance of academic and social/emotional components, to ensure that all students develop fundamental skills needed for success in school in an age-and developmentally-appropriate setting.

### The District's Transitional Kindergarten program shall admit children who will turn five (5) years old by:

- **September 2 through December 2** of each school year
- If your child is 5 years old by **September 1st** they should be enrolled in Kindergarten.

## What information do I need to submit to complete my TK/Kinder enrollment?

- **TK ONLY-** School choice sheet
- **Proof of age** (original birth certificate, baptism record, passport, or affidavit)
- **Immunization records** (doctor's verification of shots given)
- **Photo ID of resident** for purposes of verifying identity only
- **Residence Verification** (two of items listed below):
  - o Current Pacific Gas & Electric (PG&E), water or other utility service contract, statement, and/or payment receipt with resident's name and address
  - o Final escrow papers
  - o Rental or property contract, lease, or payment receipt with parent/guardian's name and address, as well as manager or owner's name and phone number
  - o Current property tax payment receipt with parent/guardian's name and property address indicating home owner's exemption
  - o Pay stub
  - o Voter registration
  - o Correspondence from a government agency
  - o Affidavit of Residency executed by the student's parent/guardian
  - o If the student is an unaccompanied youth as defined in 42USC 1143a, a declaration of residency executed by the student